

RECORD OF PROCEEDINGS
Minutes of Spencerville Local School District Board of Education
Regular Meeting July 28, 2020

I. Call to Order

II. Silent Meditation

III. Pledge of Allegiance

IV. Roll Call by Treasurer – Lori Ringwald was appointed Treasurer Pro Tem

The Spencerville Board of Education met for a regular meeting on Tuesday, July 28, 2020 in the board room. President Lee called the meeting to order at 7:00 p.m. The following board members were present: Holly Lee, Penny Kill, Clarke Prichard, Lori Ringwald, Spencer Clum. Also present: Superintendent Cindy Endsley; Treasurer: Brenda Core was absent (Lori Ringwald appointed Treasurer Pro Tem); Journal News: Morgan McCollow; SEA Rep: Melissa Prichard; Staff: Kathy Goecke, Rachel Abel, Lezlie Thompson, Debbi Graves, Shelly Brown, Jen Pugh, Stacy Lee, Greg Ekis, John Edinger; Public: Brianna Johnson, Todd Keller, Jennifer and Mathew Tuttobene, Lanette Shultz, Terry Boop, Sharon Robey, Tiffany Seibert, Rob and Kristy Guy, Amy Pohlman, Megan Sandersen, Ben Seibert, Toby Strayer, Brandy Fellers, Phil Briggs, Emily Gallaspie, Kris Gallaspie, Mary Lou Macklin, Jessica and Trent Boop, Sarah Wiechart, Stacy Lee, Neil Brown, Emily McPheron, Kenzie Brown, Morgan and Zach Strayer, Ashley Fledderjohann, Stephanie Henschen, Mike Whitney, Steve Simindinger and Lindsay Simindinger, Don Wiechart, Stacy and Tony Louth, Nathan Pohlman, Tim Monosmith, Randy ???, Brooke and Shaun McMichael, Chloe Sharp.

V. Minutes of Previous Meeting The minutes of the June 29, 2020 regular meeting are presented for your review. If found to be in order, your approval is needed.

Clum moved and Prichard seconded the motion approving the minutes of the June 29, 2020 regular meeting as presented.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Motion Carried	

VI. Recognize visitors and insert additional items into the agenda.

Recognize visitors; permit anyone from the public to address the board; insert additional items into the agenda.

*Morgan McCollow addressed the board regarding the fireworks display

*Toby Strayer addressed the board with concerns regarding the reopening of school

*Trent Boop addressed the board with concerns regarding the reopening of school

VII. Treasurer's Report

1. FY20 Investments/Interest info report in board material - Interest – \$179,281.92
2. Certificate of Total Amount for FY21
3. FY20 Foundation Summary & FY19 Foundation Summary for comparison (SFPR Reports) in material
4. Establish and accept funds for FY21 proposed CCIP approval
5. Donations for FY in material (Total for year = \$53,822.42)
6. RE/PP/Rollback Tax Summary for FY20 in board material
7. Current bills - motion to accept
8. Questions/concerns

Clum moved and Prichard seconded the motion approving payment of bills in the amount of \$965,319.63 and approving the previous month end reconciliation as prepared by the Treasurer.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Motion Carried	

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VIII. Apollo Update - Penny Kill

IX. Administrator Reports

None this month

X. Superintendent Report

1. Buildings and Grounds
 - a. Projects/safety measures
2. Non-athletic supplemental contract
 - a. "The parties to this contract acknowledge and agree that if the 2020-2021 school year involves modes of teaching and learning that are not site-based or classroom-based, then the supplemental pay may be pro-rated unless the appropriate administrator approves remote continuation and/or completion of this supplemental contract."
3. Webpage Update
4. New Vision/Mission Statement
5. Calendar/events
 - a. OHSAA Parent/Athlete Meetings- virtual and by individual sport (Approx. Aug. 3)
 - b. Kindergarten Screening - August 19 & 20
 - c. Schedules (no pick-up) - will be mailed, also available on Progress Book accounts
 - d. Open House – Aug. 27th, 1:00-4:00 Kindergarten only: 3 Groups: A-G, H-P, R-Z (1 group per hour)
6. Remote Learning Plan
 - a. Share with community
7. District Plan to Return to School
 - a. Share with community
8. Parent Survey
 - a. Email out to parents, along with District and Remote Learning Plans
9. 2020-2021 Board Goals

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XI. Recommended Action Items

1. Accept Resignation (7-20-1) **Action Died for Lack of a Motion**

_____ moved and _____ seconded the motion to accept the resignation of Pam Bruce as cafeteria worker effective July 28, 2020.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	_____	Mr. Prichard	_____
Mrs. Kill	_____	Mrs. Ringwald	_____
Mrs. Lee	_____		

2. Employ Personnel (7-20-2)

Ringwald moved and Kill seconded the motion to employ the following personnel per calendar and salary schedule in effect as amended with the removal of Pam Bruce:

~~Pam Bruce – Van Driver, one-year contract effective August 1, 2020, 2 years experience, step 2~~
Rick Keller – Bus Driver, two-year contract effective July 1, 2019, 11 years experience, step 11
Ben Shaw – Custodian II, three-year contract effective August 21, 2020, 15 years experience, step 15
Joe Lammers – Custodian II, three-year contract effective July 1, 2020, 13 years experience, step 13
Don Lefik – Custodian II, two-year contract effective June 17, 2019, 3 years experience, step 3
Lezlie Thompson – 1 day extended service as kindergarten teacher summer 2020
Jennifer Stephenson – 1 day extended service as kindergarten teacher summer 2020
Lindsay Sawmiller - 1 day extended service as kindergarten teacher summer 2020
Amy Schwartz - 1 day extended service as kindergarten teacher summer 2020
Mary Fell, School Nurse – 5 days extended service summer 2020
Deb Kill, Food Service Supervisor – 5 days extended service for the 2020- 2021 school year

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Motion Carried	

3. Employ Substitute Bus Drivers (7-20-3)

Clum moved and Kill seconded the motion to employ the following as Substitute Bus Driver (at Bus Driver rate step 0), Special Ed. Van Driver (at Van Driver rate Step 0; Bus Certified Drivers receive Substitute Bus Driver rate when driving a van), and Extra Trip Driver for the 2020-2021 school year per demand per salary schedule in effect:

Amber Cottrill	Cindy Bowsher	Lori Morrison	Heather Dicke
David Evans	Mary Finfrock	Ron Miller	Tara Kaverman
Mark Keller	Rick Keller	Rita Krouskop	Carl Roberts
Brian McMichael	Fred Metzger	Brian Oehlhof	
Keeley Layman	Sheila Snider	Scott Gephart	

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Motion Carried	

4. Employ Young Farmer Advisor (7-20-4)

Clum moved and Ringwald seconded the motion to employ Lori Romie as Young Farmer Advisor effective July 1, 2020 through June 30, 2021 at \$21.00 per hour for up to 75 hours.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Motion Carried	

Brianna Johnson exited at 8:14 p.m.

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5. Summer Math and Reading Time (SMART) (7-20-5)

Clum moved and Kill seconded the motion to authorize the summer SMART program for the summer of 2020 from August 10 – 21 from 8:00 – 12:30 each day (30 minutes of plan time for teachers).

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Motion Carried	

6. Summer Math and Reading Time Instructors (7-20-6)

Clum moved and Kill seconded the motion to employ Jen Stephenson and Amy Schwartz as 2020 summer SMART program teachers as well as Dee Dickrede, Carole Hollar and Lezlie Thompson as substitute teachers as needed for the program, running from August 10 – 21, 2020 at a salary of \$21.00 per hour per completion of duty form placed on file in the treasurer's office per instructor (20 days total; for up to 2 1/4 hour per class; 4 1/2 hours per day).

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Motion Carried	

7. Accept Donations (7-20-7)

Kill moved and Clum seconded the motion to accept the following donations:

Date	Item Description	Received Amount
6/3/2020	SP.ED.FDN/MEMORIAL DONATION FOR D.McCLINTOCK (SMITH)	\$ 50.00
6/8/2020	SP.ED.FDN/ANONYMOUS DONATION	\$ 500.00
6/10/2020	FFA/MEMORIAL DONATIONS FOR J.WARNECKE	\$ 375.00
6/23/2020	SPEN.ED.FDN/PAYROLL DEDUCTIONS/JUNE 2020	\$ 535.00
6/23/2020	SP.ED.FDN/SCHOLARSHIP DONATION(B.YOUNGPETER)	\$ 1,000.00
6/23/2020	SP.ED.FDN/SCHOLARSHIP DONATION/(J.MACK)	\$ 1,000.00
	Total	\$ 3,460.00

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Motion Carried	

8. Establish and Accept Funds (7-20-8)

Prichard moved and Clum seconded the motion to authorize the treasurer to establish and accept funds for FY21 per approved applications and awarded amounts filed with Ohio Dept. Of Education as follows (500 funds are part of the FY21 CCIP):

516-9021	Part B-IDEA Spec. Ed.	\$216,731.52	(prior year - \$210,367.34)
572-9021	Title I - A	\$143,103.21	(prior year - \$154,861.35)
590-9021	Title II - A	\$28,488.87	(prior year - \$29,943.90)
599-9021	Title IV-A	\$11,290.75	(prior year - \$10,462.45)
	(Student Support & Academic Enrichment)		
507-9021	ESSER	\$124,894.11	(Cares Act)
	(Elementary and Secondary School Emergency Relief Fund)		
499-9021	School Bus Purchase Program	\$42,346.68	

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Motion Carried	

Stacy Lee exited at 8:36 p.m.

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9. Approve Certificate of the Total Amount from All Sources Available (7-20-9)

Clum moved and Kill seconded the motion to approve the Certificate of the Total Amount from All Sources Available for Expenditures, and Balances for FY21 with a total amount of \$20,467,458.76 as presented in board material.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Motion Carried	

10. Appropriation/Budget Modifications (7-20-10)

Kill moved and Clum seconded the motion to approve appropriation/budget modifications as presented by the Treasurer for the period of June 30, 2020 through July 28, 2020 increasing revenue by \$927,246.50 and increasing appropriations by \$536,893.99 for total appropriations of \$13,798,834.31. (see board material)

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Motion Carried	

11. Amended Certificate Revision #1 (7-20-11)

Ringwald moved and Clum seconded the motion approving the action to file and obtain amended official certificate of estimated resources to update actual receipts versus estimated receipts and to adjust appropriations accordingly if needed as presented in a letter from the Treasurer and to approve the revisions to the estimated revenue for FY20 to \$21,394,705.26; that such aggregate amount does not exceed the amount authorized by the most recent Amended Official Certificate of Estimated Resources or Amended Certificate issued by the county budget commission pursuant to Section 5705.36, ORC. (Revision #1 – July 28, 2020).

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Motion Carried	

12. College Credit Plus Stipend (7-20-12)

Kill moved and Prichard seconded the motion to approve a college credit plus stipend for the 2020-2021 school year for the following college credit plus qualified teachers (per negotiated agreement; article VII) at \$1,000.00 each for teaching at least one CC+ course. Stipends shall be paid at year end upon completion of duty form submitted to the treasurer's office.

Emily Klosterman
Angela Wagner
Joshua Vasquez
Harmony Brenneman

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Motion Carried	

Mike Whitney exited at 8:45 p.m.

13. Revised 2020-2021 Calendar (7-20-13)

Kill moved and Ringwald seconded the motion to approve the revised 2020-2021 calendar as presented.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Motion Carried	

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14. OTES Policy (7-20-14)

Clum moved and Kill seconded the motion to adopt the OTES 2.0 policy effective with the 2020-2021 school year, per HB 197. Implementation will be delayed until the 2021-2022 school year.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Motion Carried	

15. MOU – Supplemental Pay (7-20-15)

Kill moved and Clum seconded the motion to approve the following:

Memorandum of Understanding

This Memorandum of Understanding is entered into by and between the Spencerville Local School District Board of Education (Board) and the Spencerville Education Association (Association).

WHEREAS, the Board and Association have entered into a Collective Bargaining Agreement (CBA) which is effective from July 1, 2020 through June 30, 2021;

WHEREAS, given the uncertainties associated with safe and appropriate responses to the COVID-19 pandemic, the parties recognize that supplemental contracts may not be able to be performed completely or at all during the 2020-2021 school year;

WHEREAS, the CBA does not contemplate non-completion or partial completion of supplemental contract duties as a result of pandemics;

WHEREAS, the parties intend to amend their current CBA as set forth hereinafter, and further intend that all remaining sections of the CBA, that are not inconsistent herewith, shall remain in full force and effect;

NOW THEREFORE, IT IS HEREBY AGREED by and between the Board and the Association that the following shall constitute their Agreement as it relates to this matter:

1. The Board will continue to compensate supplemental contract employees in accordance Article IX(D) and Article XII unless the contract is not fully performed as a result of COVID-19.
2. With regard to athletic supplemental contracts, the Board will provide partial compensation, on the following pro-rated basis, if supplemental contract employees do not fully perform their supplemental contract(s) as a result of COVID-19:

Preseason completed = 1/3 total compensation
At least 50% of season completed = 2/3 total compensation

The percentage of the season that is completed shall be determined by the administrator, along with the holder(s) of the supplemental athletic supplemental contract. The administrator shall make the final determination.

3. All other provisions of the CBA, shall remain in full force and effect except as modified by this Memorandum of Understanding.
4. This Memorandum of Understanding shall remain in effect for the 2020-2021 school year and shall not continue in effect beyond June 30, 2021 unless expressly agreed to by the parties.

For the Association

For the Board of Education

By: _____
Date

By: _____

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Motion Carried	

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16. 2020 Fireworks Display (7-20-16)

Prichard moved and Clum seconded the motion to allow the Chamber of Commerce to use facilities for the annual fireworks display. The date is Saturday, September 12, 2020. The rain date is Sunday, September 13, 2020.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Motion Carried	

Debbi Graves exited at 9:04 p.m.

17. Board Member Resignation (7-20-17)

Ringwald moved and Prichard seconded the motion to accept the resignation of Holly Lee as Board Member effective July 31, 2020.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Lee	<u>Abstain</u>	Motion Carried	

18. PI Levy Resolution (7-20-18)

Clum moved and Kill seconded the motion to approve:

SPENCERVILLE LOCAL SCHOOL DISTRICT
RESOLUTION NO. 7-20-19
RESOLUTION DETERMINING TO PROCEED TO LEVY A RENEWAL
TAX IN EXCESS OF THE TEN-MILL LIMITATION

WHEREAS, pursuant to the provisions of Section 5705.21 of the Ohio Revised Code, this board has determined the necessity to levy a tax in excess of such ten-mill limitation for the purpose of providing funds for permanent improvements at the rate not exceeding one and four-tenths (1.4) mills for each one dollar (\$1.00) of valuation for a period of five (5) years; and

WHEREAS, the County Auditor has certified the total current tax valuation of Spencerville Local School District and the dollar amount of revenue that would be generated by the proposed levy annually.

BE IT RESOLVED by the Board of Education of the Spencerville Local School District (herein the "School District"), Counties of Allen, Auglaize and Van Wert, Ohio, two-thirds of all the members elected thereto concurring:

SECTION 1. That the board of education hereby determines to proceed with the renewal levy and the question of the adoption of said tax shall be submitted to the electors of the entire territory of the School District at the election to be held on November 3, 2020, and if said tax is approved by a majority of said electors such tax levy shall first be placed upon the 2021 tax list and duplicate, for first collection in calendar year 2022.

SECTION 2. That the form of the ballot to be used at said election shall be substantially as follows:

PROPOSED TAX LEVY
 SPENCERVILLE LOCAL SCHOOL DISTRICT
A majority affirmative vote is
 necessary for passage

A renewal of a tax for the benefit of the Spencerville Local School District **FOR THE PURPOSE OF PROVIDING FUNDS FOR PERMANENT IMPROVEMENTS** at a rate not exceeding one and four-tenths (1.4) mills for each one dollar (\$1.00) of valuation, which amounts to fourteen cents (\$0.14) for each one hundred dollars (\$100.00) of valuation, for a period of five (5) years, commencing in 2021, first due in calendar year 2022.

	FOR THE TAX LEVY
	AGAINST THE TAX LEVY

SECTION 3. That the treasurer of this board of education be and is hereby directed to certify a copy of this resolution to the board of elections, not later than four o'clock (4:00) p.m. of the ninetieth (90th) day before the date of said election and to notify said board of elections to cause notice of the election on the question of levying said tax to be given as required by law.

SECTION 4. That it is found and determined that all formal actions of this board of education concerning and relating to the adoption of this resolution were adopted in an open meeting of this board of education; and that all deliberations of this board of education and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Motion Carried	

All attendees left at 9:10 except for Greg Ekis, Chloe Sharp, Emily McPheron, John Edinger, Melissa Prichard and Ben Seibert

19. Request for Executive Session (7-20-19)

It is recommended that the Board of Education retire to executive session for the purpose of discussing the employment and compensation of public employees.

Clum moved and Kill seconded the motion that the Board of Education retire to executive session for the purpose of discussing the employment and compensation of public employees.

The Spencerville Board of Education retired to executive session at 9:19 p.m.
 All others exited except board members and supt.
 The Spencerville Board of Education returned to regular session at 9:49 p.m.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Motion Carried	

20. Adjournment (7-20-20)

Ringwald moved and Prichard seconded the motion to adjourn this regular meeting of the Spencerville Board of Education at 9:49 p.m.

Upon the call of the roll, the vote was recorded as follows:

Mr. Clum	<u>Aye</u>	Mr. Prichard	<u>Aye</u>
Mrs. Kill	<u>Aye</u>	Mrs. Ringwald	<u>Aye</u>
Mrs. Lee	<u>Aye</u>	Motion Carried	

 Holly Lee, Board President

 Brenda Core, Treasurer